27th September 2017

Dear Parent/Carers,

**Y4 meeting for Castleton Residential Visit 2018**

For many years now we have been organising a highly successful and enjoyable residential visit to Castleton Youth Hostel in the Peak District for our Y4 children.

The Y4 children will spend 2 nights and 3 days at the new Youth Hostel Association facility at Losehill Hall in Castleton. The residential links directly to the Y4 history topic we cover in school. Whilst there, the children will take part in many different activities that will bring the history topic to life, including archery, an archaeological dig and building a Roman siege engine.

This year the date of the residential is **Wednesday** **February 28th – Friday 2nd March 2018.**

We will be holding a meeting which parents are asked to attend to receive further information on **Tuesday 10th October 2017** in the school hall. There will be twotime options available, which are:-

**Meeting 1 2:50pm - 3:20pm**

**Meeting 2 5:30pm - 6.10pm**

At the meeting you will be given all necessary information, have the opportunity to ask questions and hear about the experience from last year.

At this point we are only able to provide an **approximate final cost of £100** for the trip. The final cost will depend upon total numbers attending and will include coach travel to and from Castleton, 2 nights accommodation, evening meals, breakfast, packed lunches, the cost of the educators and equipment hire at Castleton.

There is a compulsory charge for board and lodging which is £46. Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of board and lodging:

* Universal Credit in prescribed circumstances
* Income Support (IS)
* Income Based Jobseekers Allowance (IBJSA)
* Support under part VI of the Immigration and Asylum Act 1999
* Child Tax Credit, provided that Working Tax Credit is not also received and the family’s income (as assessed by Her Majesty’s Revenue and Customs) does not exceed £16,190 (financial year 2013/14)
* The guarantee element of State Pension Credit
* An income related employment and support allowance that was introduced on 27th October 2008.

The rest of the cost for the residential visit is in the form of a voluntary contribution of £54 and covers:

* Transport to and from Castleton
* Food for breakfast, lunch – except packed lunch on day 1, evening meals
* The hire of equipment
* The use of facilities on site
* The cost of trained Castleton Youth Hostel staff to lead specific activities.

The cost of cover in school to allow staff to attend the residential will not be passed onto parents.

The cost of the residential cannot be funded without voluntary contributions. Whilst no child will be excluded from the residential on the grounds of insufficient payment, the school would have to cancel the visit if insufficient funds are received. If there is an issue with the payment please contact school, this will be dealt with in strictest confidence.

The total cost will need to be paid before **Monday 8th January 2018.** A **non**-**refundable deposit of £20** will be due by **Monday 6th November 2017**.

Last year’s visit to Castleton was a great success and I hope that you and your child will be excited about the opportunity to take part and we look forward to seeing you at the meeting.

**If you would like to attend the meeting for more information please complete the attached reply slip and return it to the school office before Friday 6th October 2017.**

***Please note, you will need to use the gate on Junction Road as all other entrances to school will be locked.***

Kind regards,

Mr Handley and the Y4 Team

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**Castleton Y4 Parents’ meeting Tuesday 10th October**

***Please return to the school office by Friday 6th October 2017***

Name of child ……………………………………………………… Class ………………………

I will be able to attend the meeting about Castleton residential at (please tick **1 option** only)

2:50pm-3:20pm 5:30pm-6:10pm

Signed …………………………………………. Dated ………………………………….